

OFFICE OF THE  
DISTRICT MAGISTRATE & COLLECTOR  
SOUTH 24 PARGANAS

Office: 12, Biprabi Kanai Bhattacharya Sarani, Alipore, Kolkata - 700 027  
Phone: 033-2449 9944 / 2479 1694, Fax: 033-2448 7871  
Email: dm-south24parganas@gmail.com, dm-ali@nic.in



Memo No. 1462(31)/ICDS/DPO-S24 Pgs.

Date: 15/12/23

From: The District Programme Officer(ICDS)  
South 24 Parganas.

To: The Child Development Project Officer,  
All ICDS Projects, South 24 Parganas.

Ref:- Memo No. 3945(22)/ICDM-Dte Dated: 07/12/2023 of the Director of ICDS, Govt. of West Bengal.

Sub:- Project Level training of the AWWs on Growth Monitoring Devices.

Sir/Madam,

Please refer to the above Memo No. of the Director of ICDS, Govt. of West Bengal on training on Growth Monitoring Devices at the ICDS project level. The project level training of AWW will have to be organized with the AWW & have to be completed within 31<sup>st</sup> December, 2023. In this regards the guidelines as provided in the above referred Memo (attached with this letter) is to be followed strictly.

Yours faithfully,

Enclosed:- As above.

  
District Programme Officer(ICDS)  
South 24 Parganas.

Memo No. 1462(31)/1(7)/ICDS/DPO-S24 Pgs.

Date: 15.12.23

Copy forwarded for information to:-

- 1) The Director of ICDS, Govt. of West Bengal.
- 2-6) The SDO (All) South 24 Parganas.
- 7) CA to the Additional District Magistrate (Dev.), South 24 Parganas for kind appraisal.

  
District Programme Officer(ICDS)  
South 24 Parganas.

GMD  
Trng



Government of West Bengal  
Directorate of I.C. D. S.

Shaishali Complex, Salt Lake City, Sector- I, Kolkata-700064  
Ph: (033) 2359 3786/ (033) 23593787 + Fax: (033) 2337 5782  
Email Id: icdswestbengal@gmail.com

No. 3945 (22)/ICDM-Dte

Dated: 07/12/2023

To  
The District Magistrate(s),  
Darjeeling/ Kalimpong/ Jalpaiguri/ Alipurduar/ Coochbehar/ Uttar Dinajpur/ DakshinDinajpur/ Malda/  
Murshidabad/ Nadia/ Birbhum/ Bankura/ Purulia/ Paschim Medinipur/ Purba Medinipur/ Jhargram/  
PurbaBardhaman/ PaschimBardhaman/ Hooghly/ Howrah/ North 24 Parganas/ South 24 Parganas

Subject: **Training of Master Trainers at District and Project level Training on Growth Monitoring Devices.**

Sir/Madam,

This is to inform you that the Directorate of ICDS WB has already completed a State level training of Master Trainers on Growth Monitoring Devices (Infant Weighing Scale, Infantometer, Stadiometer & Mother & Child Weighing Machine) for selected ICDS officials (DPO and selected CDPOs) from all the districts. Further samples of these growth monitoring devices i.e., Infant Weighing Scale, Infantometer and Stadiometer are already available upto CDPO level.

You are requested to instruct the DPOs to complete the training of Master Trainers at the district level with all CDPO, ACDPO and Supervisors. Sufficient machines for hands-on experience should be used during training programmes. Not more than 5 heads should use a demonstration machine at a time during the training session.

The Project level training will be started immediately after completion of District level Master Training. Training of Anganwadi Workers should be conducted in batches with good exposure to the demo machine. All training should be completed by 31 December 2023. No food or travelling costs have been sanctioned for this training programme. CDPOs should mandatorily be present at the project level training programmes.

A date-wise schedule for the District level training is given in Annexure I. The training will be imparted by the State level Master Trainers which includes DPO and selected CDPOs of the district. The Project level training will be imparted by the DLMTs. The approximate total batch per district for project level training for AWWs with 40 heads per batch (CDPO may split a batch in one or two as per availability of GMDs and space) per district have been given in Annexure II. DPOs are requested to make Project-wise allocation of the total number of batches allocated for that district, and communicate the same to the respective CDPOs.

Enclosed -As stated above.

Yours faithfully,

*R.B.*  
Director of ICDS  
West Bengal

No. 3945 (22)/1(26)/ICDM-Dte

Dated: 07/12/2023

Copy forwarded for information and necessary action to:

1. The Principal Secretary, Department of WCD&SW, Government of West Bengal, BikashBhavan, Kolkata 700091
2. The Additional Secretary (ICDS), Department of WCD&SW, GoWB, BikashBhavan, Kolkata 700091
3. The PS to the Hon'ble MIC, Department of Women and Child Development and Social Welfare, GoWB, Kol 91
- 4-26. The District Programme Officer (ICDS), Darjeeling/ Kalimpong/ Jalpaiguri/ Alipurduar/ Coochbehar/ Uttar Dinajpur/ DakshinDinajpur/ Malda/ Murshidabad/ Nadia/ Birbhum/ Bankura/ Purulia/ Paschim Medinipur/ Purba Medinipur/ Jhargram/ PurbaBardhaman/ PaschimBardhaman/ Hooghly/ Howrah/ North 24 Parganas/ South 24 Parganas/ Kolkata with the request to instruct the CDPOs to ensure successful completion of the trainings.

*R.B.*  
Director of ICDS  
West Bengal



**Annexure I**  
**District level training plan**

Name of the District	CDPO In position	ACDPO In position	Supervisor In position	Total Participants	Batches	Training Date
Alipurduar	2	1	37	40	1	15.12.2023.
Bankura	13	1	50	64	2	15.12.2023 & 16.12.2023.
Birbhum	11	2	51	64	2	15.12.2023 & 16.12.2023.
Coochbehar	9	2	72	83	2	15.12.2023 & 16.12.2023.
Dakshin Dinajpur	7	2	68	77	2	15.12.2023 & 16.12.2023.
Darjeeling	10	0	52	62	2	15.12.2023 & 16.12.2023.
Hooghly	19	11	46	76	2	15.12.2023 & 16.12.2023.
Howrah	12	7	32	51	1	15.12.2023.
Jalpaiguri	5	2	31	38	1	15.12.2023.
Jhargram	5	4	19	28	1	15.12.2023.
Kalimpong	2	0	8	10	1	15.12.2023.
Kolkata	11	1	28	40	1	15.12.2023.
Malda	12	1	60	73	2	15.12.2023 & 16.12.2023.
Murshidabad	13	2	52	67	2	15.12.2023 & 16.12.2023.
Nadia	12	9	45	66	2	15.12.2023, 16.12.2023.
North 24 Parganas	26	10	114	150	4	13.12.2023, 14.12.2023, 15.12.2023 & 16.12.2023.
Paschim Burdwan	8	1	26	35	1	15.12.2023.
Paschim Midnapore	13	6	48	67	2	15.12.2023 & 16.12.2023.
Purba Burdwan	16	0	54	70	2	15.12.2023 & 16.12.2023.
Purba Midnapore	15	1	73	89	2	15.12.2023 & 16.12.2023.
Purulia	9	1	52	62	2	15.12.2023 & 16.12.2023.
South 24 Parganas	22	11	74	107	3	14.12.2023, 15.12.2023 & 16.12.2023.
Uttar Dinajpur	5	2	37	44	1	15.12.2023.
Total	257	77	1129	1463	41	

**Annexure II**  
**Project level training plan**  
**(to be completed by 31.12.2023.)**

DPOs are requested to make Project-wise allocation, of the total number of batches allocated for that district, and communicate the same to the respective CDPOs.

Sl.	Name of the District	No. of AWWs		Approximate Total Batch for project level training for AWWs with 40 heads per batch
		Sanc.	In pos (Oct 2023 Report)	
1	Alipurduar	3204	2956	74
2	Bankura	5739	5188	130
3	Birbhum	5191	4516	113
4	Coochbehar	4188	3681	92
5	Dakshin Dinajpur	3279	3010	75
6	Darjeeling	3252	2529	63
7	Hooghly	6708	6220	156
8	Howrah	4506	4075	102
9	Jalpaiguri	3936	3423	86
10	Jhargram	2477	2138	53
11	Kalimpong	639	446	11
12	Kolkata	1529	1029	26
13	Malda	5723	4923	123
14	Murshidabad	9033	8396	210
15	Nadia	6934	6583	165
16	North 24 Parganas	10368	9409	235
17	Paschim Burdwan	2845	2312	58
18	Paschim Midnapore	6636	6095	152
19	Purba Burdwan	6853	5854	146
20	Purba Midnapore	6345	4993	125
21	Purulia	4945	4164	104
22	South 24 Parganas	11364	10095	252
23	Uttar Dinajpur	3787	3441	86
Total		119481	105476	2637